

ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS)

E-Tender Notice

**NOTICE INVITING TENDER FOR
SUPPLY OF PROSTHETIC AND ORTHOTIC ITEMS AT AIIMS, PATNA**

On behalf of Executive Director, All India Institute of Medical Sciences, Patna (AIIMS Patna), invites electronic online bids (e-Tender) through website of AIIMS, Patna www.aiimspatna.org (for ref. only) and CPPP <https://eprocure.gov.in/eprocure/app> under Two Bid system for (Part I :Techno commercial bid & Part II: Financial Bid or BOQ) from reputed & genuine manufacturers / direct importers who are interested and eligible to supply of Prosthetic and Orthotic Items to AIIMS Patna. Manual bids shall not be accepted.

AIIMS, Patna request bidders to quote in line with tender documents uploaded & submit the offer on our e-portal <https://eprocure.gov.in/eprocure/app>.

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit techno commercial bid (Part I) & Financial Bid (BOQ) (Part II) strictly in the tender format available online on e-portal. No other form of bid shall be accepted. Bids shall be digitally signed and uploaded by legally authorized and competent person on behalf of his firm / company and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

**(Executive Director)
AIIMS Patna**

1. Online electronic bids (e-tenders) under two cover systems are invited on behalf of Executive Director, All India Institute of Medical Sciences, Patna (AIIMS Patna) bid system (Techno-Commercial Bid and Financial Bid) from reputed, experienced and financially sound, interested and eligible bidders to supply Prosthetic and Orthotic Items to AIIMS Patna. The bid is to be submitted online only on **<https://eprocure.gov.in/eprocure/app>** up to the last date and time of submission of bids. Manual bids shall not be accepted.
2. These items will be purchased on a monthly basis / as or when required.
3. Tender documents can be viewed and downloaded from the website of AIIMS, Patna www.aiimspatna.org (for reference only) and Central Public Procurement Portal **<https://eprocure.gov.in/eprocure/app>** as per the schedule as given in CRITICAL DATE SHEET as Point No. 5 of NIT.
4. Type of Tender: Open Tender –Two Bid System.
5. Critical Date Sheet:

| SI No | Particular | Date & Time |
|--------|---|--|
| (i) | Published Date | Date & time as per date sheet available on CPP Portal |
| (ii) | Bid Document Download / Sale Start Date | |
| (iii) | Seek Clarification Start Date | |
| (iv) | Seek Clarification End Date | |
| (v) | Bid Submission Start Date | |
| (vi) | Bid Document Download / Sale End Date | |
| (vii) | Bid Submission End Date | |
| (viii) | Bid Opening Date | |
| (ix) | Financial Bid Opening Date & Time (Cover-II) | |

6. Bid Submission:

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided for online submission of bids.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document

6.1 Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6.2 Tenderer who has downloaded the tender from the **website of AIIMS, Patna www.aiimspatna.org and Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>** shall not tamper/modify the tender form including downloaded price, bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited. The tenderer is also liable to be banned from doing business with AIIMS Patna.

6.3 Intending tenderers are advised to visit **AIIMS, Patna** web site **www.aiimspatna.org** and CPPP website **<https://eprocure.gov.in/eprocure/app>** regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6.4 The prospective bidders must provide Tender fee/Cost & EMD: Tender Fee/Cost & EMD are to be **deposited electronically by RTGS/NEFT in the account of** AIIMS Patna at the below mentioned details.

BANK Details for Tender Fee/ Cost Payment through NEFT/RTGS:

Bank Name – Bank of India,

IFS CODE: BKID0005793 Account No: 579310110002528

6.5 Tender Fee Rs. 1500/-.

6.6 EMD:- Rs. 4,00,000/-.

6.7 Duration for Completion of Supply: - As per tender document.

6.8 Valid NSIC/SSI /MSME certificate must be submitted online.

6.9 Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening date will be intimated in due course.

6.10 AIIMS, Patna reserves the right to cancel the tenders or postpone the tender and to accept / reject any or all tenders without assigning any reasons thereof.

6.11 The validity of the offer shall be **270 days** after the date of opening of the tender. If any bidder withdraws his tender within the validity period or makes any modifications in terms and conditions of the tender and/or rates after submission of tender which are not acceptable to AIIMS, Patna or does not start the work within stipulated period from the date of issue of letter of acceptance, then AIIMS, Patna shall without prejudice to any other right or remedy, be at liberty to forfeit the Earnest money deposited by the bidder. In case of forfeiture of EMD, the tenderer shall be debarred from bidding in case of re-invitation of the tenders.

6.12 AIIMS Patna reserves the right to reject any or all tenders and shall not be bound to assign the any reason for such rejection.

7. **Submission of Tender:**

7.1 The tender shall be digitally uploaded using their DSC in two part, viz., technicalbid and Financial Bid.

7.2 All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

7.3 The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

(a) **Technical Bid:** Following documents to be uploaded using their DSC by the bidder along with Technical Bid:

(i) Signed & scanned copy of proof for payment of Tender fee, Earnest Money Deposit (EMD) & duly attested copy of PAN, duly attested copy of GST registration certificate.

(ii) Signed & scanned copy of Tender Acceptance letter "**Annexure-VII &**

VIII”.

- (iii)** Signed & scanned copy of List of items for which the rates are offered, as per the enclosed format (**Annexure II**).
- (iv)** Signed & scanned copy of the Income tax returns (ITR) for last three (consecutive) Financial Year.
- (v)** Signed & scanned copy of Copies of authenticated balance sheet for the past three (consecutive) years duly authenticated by chartered accountant **mentioning UDIN** (Minimum annual turnover for last three years should be 1 crores and 60 lakhs).
- (vi)** Signed & scanned copy of Non-conviction/ No pending conviction certificate for preceding three years issued by competent Drug Authority If item comes under Drug & Cosmetic Act 1940 & rules made therein as amended from time to time (refer Column 6 of Annexure II). For item not in any category of Drug & Cosmetic Act 1940 & rules made therein as amended, signed & scanned copy of Non-conviction/ No Pending Conviction Certificate attested/ issued by Notary for preceding three years.
- (vii)** Signed & scanned copy of Self-Declaration on Rs 100/- Non-judicial stamp paper (Notarized) about lowest rate & passing on the downward rate revision (**Annexure- IV**).
- (viii)** Signed & scanned copy of List of Institute/Hospital where the company supplying the tendered item during last 12 months.
- (ix)** Signed & scanned copy of a Notarized affidavit on Rs. 100/- Non Judicial stamp paper certifying that the firm has not been black listed in the past by any Government/Private Institution and there is no vigilance/CBI/case pending against the firm/supplier (**Annexure-XII**).
- (x)** Signed & scanned copy of Manufacturer Authorization Certificate (as Applicable).
- (xi)** Signed & scanned copy of **Drug License** (If applicable on any item given in technical bid).
- (xii)** Signed & scanned copy of USFDA/BIS/EU CE etc Certifications (If applicable for any item).
- (xiii)** Signed & scanned copy of Name, Mobile Number and Email ID of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.
- (xiv)** Signed & scanned copy of any other information important in the opinion of the tenderer.
- (xv)** Catalogue of all quoted products with Tender Item No mentioned properly.
- (xvi)** Signed and Scanned Copy of Notarized affidavit on Rs. 100/- of Integrity Pact (**Annexure-X**), GFR 144(Xi) Compliance Certificate (**Annexure-XI**) **Annexure-V & Annexure-IX.**

(b) **Financial Bid:**

Schedule of Financial Bid in the form of BOQ_XXXX .xls

The Financial Proposal/Commercial bid format is provided as BoQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ_XXXX.xls as it is, and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded Financial Bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD will be forfeited the tenderer is liable to be banned from doing business with AIIMS Patna in future.