

BID DOCUMENT

For

NAME OF WORK : भारत स्काउट गाईड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।

Tender Document Number : 16/5/CE/DA/2026



PRAYAGRAJ DEVELOPMENT AUTHORITY

7-8th FLOOR, INDIRA BHAWAN, CIVIL LINES, PRAYAGRAJ

Fax: 0532-2407833, E-mail: aldda@rediffmail.com



PRAYAGRAJ DEVELOPMENT AUTHORITY

TENDER FORM :

कार्य का नाम : भारत स्काउट गाईड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।

Contractor Category :
उद्यान श्रेणी में पंजीकृत
“टू-बिड पद्धति”

Estimated Cost of Work: Rs. 09.76 Lac

EARNEST MONEY : Rs. 0.20 Lac (In the form of RTGS in PDA Account)

Cost of Tender : Rs. 236/- (Including) (In the form of RTGS or Cash in PDA Account)

Important Notice

उक्त निविदा हेतु जमानत की धनराशि RTGS के माध्यम से प्राधिकरण कोष में जमा तथा निविदा मूल्य RTGS के माध्यम से अथवा नगद प्राधिकरण कोष में जमा करने के उपरान्त UTR/Receipt की स्कैन की हुई कापी लगानी होगी। किसी निविदा के साथ समुचित जमानत धनराशि एवं निविदा मूल्य जमा न होने पर ऐसी निविदाएं अमान्य होंगी।

**Tender Document
Number :**
16/5/CE/DA/2026

TENDER ISSUED TO:

RECEIPT NO. OF PAID TENDER COST:

7-8th FLOOR, INDIRA BHAWAN, CIVIL LINES, PRAYAGRAJ
Fax: 0532-2407833, E-mail: aldda@rediffmail.com

INDEX

Sl.No.	Item	Page No.
1	Check List for Technical Bid of Tender	4
2	Tender Notice	5
3	Technical Bid(Part-1)	8
4	Information & Instructions For The Tenderer	9
5	General	9
6	Eligibility	9
a)	Tender Fee	9
b)	Earnest Money	9
c)	Registration of Contractor in PDA	10
d)	Experience of Similar works	10
e)	Average annual turnover	10
f)	Bidding capacity	10
g)	Solvency	11
h)	IncomeTax Return	11
i)	Equipments	11
j)	Technical Personnel	11
k)	Affidavit regarding correctness and truthfulness of documents	12
l)	Proof of Registration in any Govt. department	12
m)	Proof of Registration in any GST Department	12
7	General Conditions of contract	13
8	Additional Special Conditions, Instructions and Important Notes For Electrical Works	20
9	Annexure-I: Details of completed projects during the last 5 years ending last day of the month previous to the one in which applications are invited	22
10	Annexure-II: Turn Over for the last Three Financial years	23
11	Annexure-III: Format For Evidence Of Access To Or Availability Of Credit Facilities	24
12	Annexure-IV Declaration for Refund of Deposited Earnest Money (In case of being unsuccessful)	25
13	Annexure-V Affidavit Regarding Bid Capacity (For works more than Rs. 5.00 Crore)	26
14	Letter of Transmittal	27
15	Financial Bid	28
16	Bill of quantity	29
17	Registration Booklet.	35

Check List for Technical Bid of Tender		
Sl.No.	Item	Attatched/ Not Attatched
1	Tender Fee. UTR No. _____	
2	Earnest Money. UTR No. _____	
3	Registration Certificate (if Necessary)	
4	Experience Certificate (Govt./Semi Govt./Nigam/ Parishad/ Pradhikaran Etc.). Annexure-I must be duly filled.	
5	Anuual Financial Turn Over for any 3 previous financial years. Annexure-II must be duly filled.	
6	Bid Capacity (for projects of value more than Rs. 5 Crore)	
7	Solvency Bank/adequate source of finance to meet the cash flow requirement of works.	
8	Income Tax Return (Last 3 Years).	
9	Affidavit of Equipments (Should own/hire/lease/Purchase Agreement).	
10	Affidavit of Technical personnel for construction work.	
11	Character Certificate issued by District Magistrate on prescribed format-T4.	
12	Solvency certificate issued by District Magistrate on prescribed format-T5.	
13	GST Registration No. Certificate.	
14	Each page of the bid submitted by bidder must be signed.	
15	An affidavit that the bidder has not been Blacklisted.	
16	An affidavit "That the information furnished with the bid document are correct, true and complete in all respects & no fact has been concealed. Further if it is found by PDA that information furnished by me are false then PDA shall be able to take legal action against me".	
17	Duly filled declaration for Refund of Deposited Earnest Money (In case of being unsuccessful)	

Name & Signature of Contractor :
Address of Contractor



प्रयागराज विकास प्राधिकरण, प्रयागराज

7वां, 8वां तल, इन्दिरा भवन, सिविल लाइन्स, प्रयागराज, उ0प्र0

ई-मेल आईडी: aldda@rediffmail.com

पत्रांक सं० : 16 / मु0अ0 / वि0प्रा0 / 2026

दिनांक : 13, मई, 2026

ई-निविदा आमंत्रण सूचना

प्रयागराज विकास प्राधिकरण द्वारा निम्नलिखित कार्यों हेतु प्रयागराज विकास प्राधिकरण में सुसंगत श्रेणी में पंजीकृत टेकेदारों एवं अपेक्षित अर्हता रखने वाली फर्मों से कार्यों की निविदा सपटित नियम व शर्तों के अधीन टू-बिड सिस्टम में आमंत्रित की जाती है:-

क्र० सं०	कार्य का नाम	अनुमानित लागत (रु० लाख में)	धरोहर राशि (रु० लाख में)	निविदा प्रपत्र मूल्य GST सहित (रु० में)	निर्धारित श्रेणी	कार्य अवधि	निविदा अपलोड करने की अन्तिम तिथि व समय
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
सिविल कार्य							
1	प्राधिकरण की परिमल विहार आवास योजना से सटे हुए विद्यमान कच्चे नाले का नव निर्माण कार्य।	229.83	4.60	3,540/-	सिविल-श्रेणी-बी	06 माह	12-06-2026 02:00 PM
2	प्राधिकरण की परिमल आवास योजना के बाहरी चाहरदीवारी व पार्क के बाउण्ड्रीवाल का निर्माण कार्य।	55.86	1.12	1,180/-	सिविल-श्रेणी-सी	03 माह	04-06-2026 02:00 PM
3	प्राधिकरण की परिमल आवास योजना के बगल स्थित मुस्तफा रोड के चौड़ीकरण व सुदृढीकरण कार्य।	24.68	0.50	354/-	सिविल-श्रेणी-डी	02 माह	28-05-2026 02:00 PM
उद्यान कार्य							
4	परिमल आवास के रिक्त भूमि पर चैन लिंक फेन्सिंग एवं वृक्षारोपण व तीन वर्ष का अनुक्षण कार्य।	52.45	1.05	1,180/-	उद्यान श्रेणी में पंजीकृत	03 माह	04-06-2026 02:00 PM
5	भारत स्कोर्टेड गाइड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।	9.76	0.20	236/-	उद्यान श्रेणी-में पंजीकृत	01 माह	24-05-2026 02:00 PM
विद्युत कार्य							
6	नैनी आवास आवासीय योजना के आराजी संख्या-76, मौजा चक बबूरा अलीमाबाद में 250 के०वी०ए० परिवर्तक के साथ विद्युत पोल एवं ओवर हेड ABC केबिल एवं स्ट्रीट लाइट का कार्य।	33.33	0.67	590/-	उ०प्र० विद्युत सुरक्षा निदेशालय द्वारा श्रेणी "क" लाइसेन्स धारक	03 माह	28-05-2026 02:00 PM
7	नीम सराय आवास योजना के अन्तर्गत मौजा 13, 14 सराय बेगम में नवसृजित भू०सं० 13/1 से 13/11 के सम्मुख वाह्य विद्युतीकरण का कार्य।	4.10	0.08	236/-	तदैव	01 माह	21-05-2026 02:00 PM
8	अध्यक्ष, प्र०वि०प्रा० कैम्प कार्यालय के विद्युत सजावट का कार्य। (अस्थायी प्रकृति)।	-	0.10	118/-	तदैव	12 माह	21-05-2026 02:00 PM
9	उपाध्यक्ष कैम्प कार्यालय के विद्युत सजावट का कार्य (अस्थायी प्रकृति)।	-	0.10	118/-	तदैव	12 माह	21-05-2026 02:00 PM
10	विभिन्न पर्वों पर प्राधिकरण कार्यालय, इन्दिरा भवन (बहुमंजिली) के विद्युत सजावट का कार्य (अस्थायी प्रकृति)।	-	0.10	118/-	तदैव	12 माह	21-05-2026 02:00 PM

नियम व शर्तें:-

- निविदा शुल्क (नॉन रिफण्डेबल) या धरोहर धनराशि निर्धारित समय तक प्राप्त न होने की स्थिति में निविदा मान्य नहीं होगी।
- विरतृत विवरण सहित निविदा प्रपत्र दिनांक 15-05-2025 को अपराह्न 03:00 बजे से उत्तर प्रदेश शासन की ई-प्रोक्योरमेंट की वेबसाइट <https://etender.up.nic.in> से प्राप्त एवं देखे जा सकते हैं।
- निविदाये निविदा अपलोड करने की अन्तिम तिथि वाले दिवस पर अपराह्न 3:00 बजे प्राधिकरण सभागार में खोली जायेंगी।
- निविदा आमंत्रण सूचना से सम्बन्धित संशोधन/परिमार्जन समाचार पत्र में प्रकाशित न कर उक्त वेबसाइट पर ही अपलोड किये जायेंगे।
- निविदा मूल्य व जमानत (धरोहर) धनराशि यूको, बैंक, मुख्य शाखा, सरदार पटेल मार्ग, सिविल लाइन्स, प्रयागराज में प्रयागराज विकास प्राधिकरण, प्रयागराज के खाता संख्या-00320204000449 IFSC : UCBA0000032 में NEFT/RTGS के माध्यम से जमा करते हुए प्राप्त यू०टी०आर० स्लिप (पृथक-पृथक) की स्कैन कापी ई-निविदा के साथ अपलोड करना।

TK

- अनिवार्य है। निर्धारित निविदा शुल्क या धरोहर धनराशि प्राधिकरण खाते में निर्धारित समय तक प्राप्त न होने की स्थिति में, निविदा मान्य नहीं होगी। निविदा मूल्य की जमा धनराशि किसी भी दशा में वापस नहीं की जायेगी।
6. निविदा खोले जाने की तिथि को अवकाश होने पर उसके ठीक अगले कार्य दिवस में निविदा खोली जायेगी।
 7. निविदादाता का आयकर विभाग, श्रम विभाग एवं जी0एस0टी0 विभाग में पंजीकरण होना अनिवार्य है। शासन द्वारा समय-समय पर लागू आयकर, लेबर सेस एवं अन्य करों की कटौती पूर्व की भांति ठेकेदार के बिलों से नियमानुसार की जायेगी। जी0एस0टी0 नियमानुसार अतिरिक्त देय होगा।
 8. निविदा प्रपत्र एवं इसके साथ संलग्न किये जाने वाले सभी प्रपत्रों को निविदादाता द्वारा स्वहस्ताक्षरित किया जाना चाहिए।
 9. सशर्त एवं अपूर्ण निविदा मान्य नहीं होगी।
 10. निविदादाता स्वयं स्थल देख लें और सही स्थिति से संतुष्ट होने के बाद ही निविदा में दरें अंकित करें। निविदा में दी गई दरें 03 माह तक मान्य होगी।
 11. निविदा दर 10% से अधिक निम्न होने की स्थिति में लोक निर्माण विभाग, उत्तर प्रदेश द्वारा निर्गत शासनादेश संख्या-622/23-12-2012/08टी0सी0 दिनांक 08-06-2012 के अनुसार अतिरिक्त सिक्वोरिटी/परफॉरमेंस गारण्टी निविदा धनराशि पर देय होगी।
 12. केन्द्र सरकार/राज्य सरकार/स्थानीय निकाय द्वारा समय-समय पर लगाये गये करों सहित नियमानुसार अन्य कटौतियों लोक निर्माण विभाग व शासन द्वारा जारी नियमों के अनुसार फर्म/ठेकेदार के चलित देयक से की जायेगी।
 13. निविदा स्वीकृति की दशा में निविदादाता को भवन और अन्य सन्निर्माण कर्मकार (नियोजन तथा सेवा शर्त विनियमन) अधिनियम-1996 के अन्तर्गत कार्य प्रारम्भ करने से पूर्व श्रम विभाग में पंजीयन सुनिश्चित कराना अनिवार्य होगा।
 14. निविदादाता को निविदा में दर्शित मदों के समान प्रकृति के कार्य का अनुभव निविदा प्रपत्र के एनेक्जर-1 पर अंकित करते हुए संलग्न करना होगा। अनुभव प्रमाण पत्र संलग्न न होने की दशा में निविदा मान्य नहीं होगी।
 15. निविदा सूचना प्राधिकरण की वेबसाइट pdaprayagraj.org पर एवं निविदा प्रपत्र ई-पोर्टल वेबसाइट <https://etender.up.nic.in> पर देखे जा सकते हैं। इच्छुक निविदादाताओं से अनुरोध है कि वे नियमित रूप से उक्त वेबसाइट को समय-समय पर देखते रहें। निविदाओं के सम्बन्ध में कोई भी संशोधन/परिमार्जन/परिवर्तन व अतिरिक्त सूचनाएं उक्त वेबसाइट पर ही उपलब्ध करायी जायेगी।
 16. विशिष्ट श्रेणी के कार्यों हेतु किसी भी विकास प्राधिकरण/शासकीय विभाग में पंजीकृत फर्म निविदा में प्रतिभाग कर सकती हैं। प्राधिकरण में अपंजीकृत सफल निविदादाता को प्रोवि0प्रा0, प्रयागराज में पंजीकरण कराना अनिवार्य होगा एवं प्रयागराज विकास प्राधिकरण में पंजीकृत फर्मों को नवीनीकरण प्रमाण पत्र प्रस्तुत करना अनिवार्य होगा।
 17. कार्य की मात्रा में कमी/बढ़ोत्तरी अथवा विभाजित करने अथवा किसी भी निविदा/समस्त निविदाओं को बिना कारण बताये निरस्त करने का अधिकार उपाध्यक्ष, प्रयागराज विकास प्राधिकरण में निहित है, जिसके विरुद्ध निविदादाता का कोई क्लेम मान्य नहीं होगा।
 18. निविदादाता द्वारा दिये गये दस्तावेजों/प्रमाण-पत्रों के गलत पाये जाने पर कार्य/अनुबन्ध की स्वीकृति को तत्काल निरस्त करते हुए ठेकेदार द्वारा जमा धरोहर/जमानत धनराशि को जब्त कर लिया जायेगा तथा ठेकेदार को काली-सूची में डाल दिया जायेगा। कार्य सम्पादन में विलम्ब किये जाने पर निविदा में प्रतिभाग करने से डिबार कर दिया जायेगा।
 19. स्टेट बार काउंसिल में पंजीकृत व्यक्ति एवं आपराधिक रिकार्ड वाले निविदादाता को निविदा प्रक्रिया में भाग लेने की अनुमति नहीं है। साथ ही यदि निविदादाता का सगा सम्बन्धी (First Blood Relation & their dependent) प्रयागराज विकास प्राधिकरण में कार्यरत है तो उसे भी निविदा प्रक्रिया में भाग लेने की अनुमति नहीं है।
 20. निविदादाता को इस आशय का शपथ-पत्र देना होगा कि उसका अथवा उसके पति/पत्नी का अथवा उसके किसी भी पार्टनर अथवा पार्टनर के पति/पत्नी का निकट का रिश्तेदार (पिता, पुत्र, पुत्री, पति, पत्नी, भाई, बहन) प्रयागराज विकास प्राधिकरण में कार्यरत नहीं हैं। यदि किसी भी समय इसके विपरीत तथ्य पाया गया तो ठेकेदार का पंजीकरण निरस्त करते हुए फर्म को काली सूची में डाल दिया जायेगा।
 21. निविदादाता को प्रस्तर-20 में उल्लेखित शर्तों के अतिरिक्त एक घोषणा पत्र इस आशय का देना आवश्यक होगा कि प्राधिकरण द्वारा जारी निविदा में जिसमें वह भाग ले रहा है उसमें उसके रिश्तेदार, सम्बन्धी या सम्बन्धी की फर्म या कम्पनी भाग नहीं लेगी। इसके विपरीत यदि यह पाया जाता है कि आवेदक द्वारा प्राधिकरण में इन तथ्यों को छिपाया गया है अथवा किसी समय इनकी अवहेलना की गई है तो प्राधिकरण को अधिकार होगा कि वह आवेदक का पंजीकरण अविलम्ब निरस्त कर दे और उसके पक्ष में यदि कोई कार्य आवंटन है तो उसको भी समाप्त करते हुए उसकी जमा धनराशि को प्राधिकरण अविलम्ब जब्त कर लेगा।
 22. आवेदक या पंजीकृत किये जाने वाले ठेकेदार पर कम्प्लेन एक्ट, 2002 के समस्त प्राविधान लागू होंगे और उनकी अवहेलना करने पर प्राधिकरण को सम्बन्धित ठेकेदार के विरुद्ध विधिसम्मत कार्यवाही करने का सम्पूर्ण अधिकार होगा।
 23. विद्युत सम्बन्धी कार्य हेतु विद्युत सुरक्षा निदेशालय, उ0प्र0 तथा यू0पी0पी0सी0एल0 से अनुमोदन लेने एवं कार्य को यू0पी0पी0सी0एल0/नगर निगम को हस्तान्तरित किये जाने की जिम्मेदारी फर्म/ठेकेदार की होगी।
 24. यदि कोई निविदादाता बिड रिफ्लेक्स/Bid Collusion में सम्मिलित पाया जाता है अथवा निविदा की स्वस्थ प्रतियोगिता की प्रक्रिया को किसी भी प्रकार से दूषित करता है तो उसे गविष्य में होने वाली निविदा में प्रतिभाग करने हेतु प्रतिबन्धित कर दिया जायेगा।
 25. प्राधिकरण में सभी निर्माण/विकास/अनुरक्षणीय कार्यों हेतु डिफेक्ट लायबिलिटी पीरियड 02 वर्ष निर्धारित है।

IKumar

26. 50% निर्धारित समय अवधि के पश्चात् कार्य की वित्तीय प्रगति 25% से कम होने पर सम्बन्धित ठेकेदार को कार्य समापन तक प्राधिकरण की निविदाओं में प्रतिभाग किये जाने हेतु प्रतिबन्धित किया जायेगा।
27. निविदादाताओं को निविदा शुल्क एवं धरोहर धनराशि की RTGS/NEFT के माध्यम से जमा होने की स्लिप/रसीद की मूलप्रति निविदा खोलने के अगले कार्य-दिवस में सम्बन्धित अधिशारी अभियन्ता के कार्यालय में जमा करना अनिवार्य होगा।
28. निविदादाताओं द्वारा निविदा शर्तों के अनुरूप ही वांछित प्रपत्रों को टेक्निकल विड में अपलोड किया जाये एवं उस पर पेज नम्बर खाला जाये तथा कोई अनावश्यक प्रपत्र न लगाया जाय।

प्रभारी मुख्य अभियन्ता

प्रतिलिपि :-

1. उपाध्यक्ष महोदय को सादर अवलोकनार्थ।
2. सचिव महोदय को सूचनार्थ।
3. वित्त नियन्त्रक महोदय को सूचनार्थ।
4. प्रभारी अधिकारी-कम्प्यूटर को प्राधिकरण की वेबसाइट www.pdaprayagraj.org पर समय से अपलोड कराने हेतु।
5. प्रभारी अधिकारी-जनसम्पर्क को इस आशय के साथ प्रेषित कि उक्त निविदा को नियमानुसार दैनिक समाचार-पत्रों में प्रकाशित कराने एवं प्रकाशन के उपरान्त सम्बन्धित समाचार-पत्रों की प्रति उपलब्ध कराने हेतु सम्बन्धित को निर्देशित करने का कष्ट करें।
6. प्रभारी अधिकारी-ई-टेण्डरिंग को इस निर्देश के साथ प्रेषित कि उपरोक्त निविदाओं को ई-प्रोक्योरमेन्ट की वेबसाइट <https://etender.up.nic.in> पर समय से अपलोड कराया जाना सुनिश्चित करें।
7. सम्बन्धित अधिशारी अभियन्ताओं/सहायक अभियन्ताओं को इस निर्देश के साथ प्रेषित कि उपरोक्त निविदाओं से सम्बन्धित टेण्डर डॉक्यूमेन्ट निर्धारित समय में ई-प्रोक्योरमेन्ट की वेबसाइट <https://etender.up.nic.in> पर अपलोड कराया जाना सुनिश्चित करें एवं अपलोडिंग के उपरान्त इसकी प्रति डाउनलोड कर सम्बन्धित पत्रावली में रखी जाये।
8. पुलिस इन्फोर्समेन्ट सेक्शन वि०प्रा० को इस निर्देश के साथ कि उक्त तिथि एवं समय पर उपस्थित रहें।
9. नोटिस बोर्ड पर चरपा हेतु।

H. Kumar
21/05/26
प्रभारी मुख्य अभियन्ता

for

PRAYAGRAJ DEVELOPMENT AUTHORITY

PART - I

Technical Bid for

भारत स्कॉट गार्ड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।

INFORMATION & INSTRUCTIONS FOR THE TENDERER

A. GENERAL

1. The Tender document for the said work can be downloaded from E-tender website **<https://etender.up.nic.in>**
2. The estimated cost of the work is **Rs. 9.76 Lakh**.
3. The application should be type-written. The applicant should sign each page of the application.
4. Over Writing should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating & re-writing.
5. The applicant may furnish any Additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however advised not to furnish superfluous information. No information shall be entertained after submission of pre-qualification document unless it is called for by the Employer.
6. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in Prayagraj Development Authority.
7. The tenderer shall submit as Two Bid System in accordance with the procedures specified Documents shall be uploaded in prescribed website.
8. Conditional tender shall not be considered.
9. Bids from Joint venture are not allowed.
10. The validity of the rates quoted in the Bid is for 90 days from the date of opening of technical bids.
11. Department reserves the right to cancel any or all e-Bids without assigning any reason.

SUBMISSION OF TENDER

The Detail of document to be submitted / uploaded with each bid is given below:

Bid-1 : Technical Bid

- (i- Earnest money of the value of Rs. **0.20** Lac in the shape of NEFT/RTGS in PDA Account (mentioned in tender document).
- (ii- Duly filled up technical bid document scanned copy uploaded in prescribed website.
- (iii- List of all the documents as mentioned in the **Check List for Technical Bid of Tender**

Bid-2 : Price Bid

- (a- Price bid duly filled in all respects in the original tender documents.

System to open Tenders:

- (a- **The Technical bid i.e. tender cost & earnest money and pre-qualification document shall be opened first on specified date & time.**
- (b- **Price bid of tenderers qualified in technical bid, shall be opened on date intimated by P.D.A. The quoted rates of various tenders will be read out. Tenders desirous to be present shall be allowed at the time of opening of price bid.**

B ELIGIBILITY:

1. **Tender Fee:** Tender fee of Rs. **236/-** can be deposited by R.T.G.S. or cash in P.D.A. Account No. 00320204000449 IFSC Code UCBA0000032 UCO Bank Main Branch Sardar Patel Marge Civil Lines Prayagraj. Scanned copy of UTR receipt must be uploaded with technical bid.
2. **Earnest Money:** Earnest money of the value of Rs. **0.20** Lac. can be deposited by R.T.G.S. or cash in P.D.A. Account No. 00320204000449 IFSC Code UCBA0000032, UCO Bank Main Branch, Sardar Patel Marg, Civil Lines, Prayagraj. Scanned copy of UTR receipt must be uploaded with tender.
3. **Registration of Contractor in PDA:** It will be compulsory for Tenderer to be registered in respective category in PDA.

4. **Experience of Similar works:** The Tenderer should be a firm or contractor of repute who have carried out such works of similar nature & magnitude satisfactorily completed in Govt./Semi Govt./PSU/Housing Board/Corporations during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works costing not less than the amount equal to 40% of the estimated cost put to tender.

Or

Two similar completed works costing not less than the amount equal to 60% of the estimated cost put to tender.

Or

One similar completed work costing not less than the amount equal to 80% of the estimated cost put to tender.

The similar work means work of similar nature as bid being asked for (Development/Construction).

In case of horticultur work, similar works means the experience of horticulture work only.

The intending tenderer shall submit certificate of the completion of the work executed by them indicating therein the scope and cost of works. Works executed should be furnished in form "Annexure-1" appended with the tender documents.

The value of executed works shall be brought to current costing level by enhancing the actual value to work at simple rate of 7% per annum; calculated from the date of completion of last date of receipt of applications for tenders.

5. **Average annual turnover:** The average annual financial turnover for Construction works of three consecutive financial years preceding current year should not be less than 30% of the estimated cost. This should be furnished in form "Annexure-II" appended with the tender documents.

6. **Bidding capacity:** The bidding capacity (required for works more than Rs. 500 Lakhs Only) of the contractor should be equal to or more than the estimated cost of the work put to tender should be as under:

The bidding capacity shall be worked out by the following formula:

$$\text{Bidding} = (A \times N \times 2) - B$$

Where, A= Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress (Max. Turnover in construction work in any F.Y. during last five years),

N= Number of years prescribed for completion of work for which bids have been invited and

B= Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

7. **Solvency:** The solvency should be in the name of the firm. The applicant should have solvency of the amount equal to 30% of the estimated cost of the work issued by SBI and Associates, Nationalized Banks, Other Public Sector Banks, Private Sector Banks
Or

Adequate source of finance (not less than 15% of the tender value) to meet the cash flow requirement of works currently in progress and for future contract commitment on “Annexure-III”. appended with the tender documents

8. **Income Tax Return.:** Each bidder must produce Income Tax Return (ITR) of last three consecutive financial years.
9. **Equipments:** The applicant should own or have assured access (through hire/lease/purchase agreement, other commercial means) to the specified equipment, in full working order, and satisfy that, based on known commitments; it will be available for timely use on the proposed contract. An affidavit about availability of following equipments for construction work must be submitted.

SI.No. (1)	Equipments (2)	Quantity (No.) (3)
1	Trowel	20
2	Kudal	10
3	Fabra	10
4	Scissor	10
5	Secateur	05
6	Lawn mower	01
7	Bush cutter	01
8	Hedge cutter	03
9	Tractor	02
10	Trolley	02
11	Tanker	02
12	Sweeping equipment	10
13	Pick axe	03
14	Kulhadi	04
15	Fork	03
16	Hoe cum rake	05
17	Watering can	10
18	Wheel barrow	05
19	Pruning saw	05
20	Garden hose	08
21	Rake	05
22	Garden trowel	10
23	Apron	05
24	Ladder	05
25	Sickle	04

10. **Each bidder must submit:**
(i) **Technical Personnel**
An affidavit about availability of following technical personnel for construction work.

S.No.	Technical Staff	Number	
		Upto Rs 100.00 Lacs & upto 500.00 Lacs Estimated cost	Above Rs 500.00 Lacs & above Estimated cost
(1)	(2)	(3)	(4)
1	Graduate Agriculture Science	2	3

- Minimum 1 No. Mali for 250 No. Tree for 1st 3 year.
 - Minimum one qualified supervisor (Agriculture graduate for supervisor work)
 - Minimum 1 No. Mali 1115.00 Sqm ground cover
 - 1 No. Mali 1200 No. Shrubs
- (ii) **An affidavit regarding correctness and truthfulness of documents** “That the information furnished with the bid document are correct, true and complete in all respects & no fact has been concealed. Further if it is found by PDA that information furnished by me are false then PDA shall be able to take legal action against me”.
- (iii) Proof of Registration in any Govt. department.
- (iv) Proof of Registration in GST Department.
- (v) Solvency Certificate issued by District Magistrate.
- (vi) **Character Certificate** issued by District Magistrate.
- (vii) An affidavit that the bidder has not been Black listed by any Government Department.
- (viii) Duly filled declaration for Refund of Deposited Earnest Money (In case of being unsuccessful)
11. The bid must be submitted only in Percentage Rate Method.
12. Any Clarification regarding bid document can be submitted on e-mail id: aldda@rediffmail.com
13. The Conditions as mentioned in Notice Inviting Tender shall also be part of tender document.
14. After the opening of technical Bid any document(s) related to minor infirmity can be asked to submit from bidder by PDA if it does not affect materially the bidding process.No bidder of its own shall submit any document to PDA unless asked to do so.
15. The Bidders participating in the said work can raise any objection with respect to documents submitted by other bidders within three days of opening of technical bids and communicate the same to PDA on e-mail id: aldda@rediffmail.com
The objections received after three days shall not be entertained.
16. **Corrupt or fraudulent practices**
PDA requires the bidders/contractors to strictly observe the laws against fraud and corruption in force in India namely, Prevention of Corruption Act, 1988.
17. The Bidders are advised to visit the site before submitting their bids.
18. Criminals are prohibited from bidding. Any bidders having criminal record is not allowed to participate in the bidding process. Any Person who is having criminal cases against him or involved in the organized crime or gangster activities or Mafia or Goonda or Anti social activity are strictly prohibited to participate in the bidding process. If it is established that any bidder has criminal record, his bid shall be automatically cancelled.
19. The Contractor shall duly comply with provision of The Apprentice Act, 1961 and rules made there under and the orders issued by Govt of UP from time to time.
20. Any bidder who is an Advocate and registered with any state Bar Council shall not be allowed to participate in the bidding. If it is established that the contractor is registered with the state bar council, his bid shall be automatically cancelled.
21. The applicants not fulfilling the above conditions shall summarily be rejected and shall not be considered for any further evaluation and the certificates submitted by the contractor is found false, his tender will be rejected. Consequently EMD will be forfeited and the bidder will be debarred from participation in bidding of works of PDA.
-

PRAYAGRAJ DEVELOPMENT AUTHORITY

GENERAL CONDITIONS OF CONTRACT

Definition :

1. The term Prayagraj Development Authority shall be held to mean the Vice-Chairman and his staff of the Prayagraj Development Authority.
"Contractor" shall be held to mean the person whose tender or offer for a work is accepted.

Agreement and Security Required :

2. The person whose tender is accepted shall within Ten (10) days after the acceptance of his tender, enter into a regular agreement prepared at his expense, forms of which is attached with the tender documents., the contractor shall submit a performance Security in the form of Bank Guarantee on the form appended, from any Nationalized Bank/FDR/CDR issued by SBI and Associates, Nationalized Banks, Other Public Sector Banks, Private Sector Banks of India duly pledged in favour of Executive Engineer, Prayagraj Development Authority equivalent to 5% (Five percent only) of the contract value for the due and proper execution of the Contract at the time of signing of contract. In case the contractor fails to submit the performance security of the requisite amount within the stipulated period or extended period, letter of intent automatically will stand withdrawn and EMD of the contractor shall be forfeited. No payment shall be released to the contractor till the performance security is submitted. Performance Security shall be returned after issue of completion certificate by the competent authority.

The Security deposit or the retention money shall be deducted from each running bill of the contractor @ 5% (five percent only) of the gross value of the Running Account bill subject to maximum of 5% of contract value, which may be adjusted from the balance amount.

3. The time allowed for carrying out the work shall be 01 months and shall be strictly observed by contractor and shall be reckoned as per date of the order to commence the work.

The work shall throughout the stipulated period of the contractor be proceeded with all due diligence (time being deemed to be essence of the contract) and contractor shall pay as compensation an amount equal to half percent, or such smaller amount as the Vice Chairman (whose decision in writing shall be final) may decide, on the amount of the estimated cost of the whole work and further to ensure good progress during the execution of the work the contractor shall be bound he shall be liable to pay as compensation as below mention:-

Completion Period Not exceeding 01 months	@ NIL
Completion Period exceeding 01 months	@ 0.5% Per Month of Balance Value of work

Provided always that the entire amount of compensation to be paid under the provisions of this clause shall not exceed five percent of the estimated cost of the work. If the delay from the PDA part the compensation to be to the Contractor.

Extension of Time :

4. If the contractor is hindered in the execution of his work so as to necessitate an extension of the time allowed for its completion, he shall apply in writing to the Executive Engineer. In the case of contracts of which he himself is the sanctioning authority, the Executive Engineer shall authorize such extension of time as he thinks necessary in his opinion, and record reasons for the same. In all other cases the Executive Engineer shall forward the application of the contractor together with his own recommendation for the order to the contractor, without the necessary authorization for extension of time by the competent authority, the contractor shall not be exempted from damages and penalty if the work or any part or parts thereof be not completed within the time prescribed originally for completion of work.

Notice of Commencing Work :

5. Before commencing work the contractor shall stock sufficient materials on the ground and make all proper arrangements to the satisfaction of the Executive Engineer for carrying out of the work within the stipulated time. He shall also give the Executive Engineer at least two clear days written notice of his intension to start work failing which all work may be condemned.

Completion including clearing the work :

6. No work shall be considered as complete until the contractor shall have removed all scaffolding surplus materials and rubbish from site, and cleared all doors, windows, floors or other parts of any building he may have been employed on for repairs or other works not until written notice of completion is given and the work have been measured by the Executive Engineer or his subordinate deputed by him for this purpose.

Monthly Payment :

7. For all work, the contractor may at the Executive Engineer discretion, receive a monthly payment to such extent as the work may be approved and passed under a certificate by him. But all such intermediate payment shall be regarded as payments on account, to be recovered from the final bill for complete work, and not as payments for works actually and completed. The final bill shall be submitted by the contractor within one month of completion of the work.

Bad Work :

8. No work will be paid for unless thoroughly good and fully in accordance with the specification, and should through inadvertence bad work be passed and paid for, it will be nevertheless be perfectly competent for the Executive Engineer to strike the same out of the account at any future time and recover the value at any date previous to or at the time of granting the final certificate.

Class of work required :

9. The contractor shall invariably execute all work in the most substantial and workmanlike manner and the materials used shall be of the best description. The contractor shall also confirm minutely to the designs, drawings and instructions relating to his work signed by the Executive Engineer and lodged in his office for the contractor's inspection during office hours.

Alteration of the plans :

10. The Executive Engineer shall have power to make any alterations in the original designs, drawings, or instructions that may appear to him to be necessary during the progress of the work, and the contractor shall be bound to carry them out within such time as the Executive Engineer shall appoint and on the same condition as the contractor agreed to do the main work; and if there should be no rates agreed on for the extra bound work, then the work shall be done at the rates mentioned in P.W.D. schedule of rates or D.S.R. in proportion as the tendered amount bears to the item of estimated rates of the work. In cases where there is no rates for the item of extra work in the Prayagraj Development

Authority schedule of rates the payment will be made at the rates agreed upon between contractor and the Executive Engineer. Such alteration shall not invalidate the contract, but time for completion of the work will be extended in proportion that the extra work bears to the original contract work, and the certificate of the Executive Engineer shall be conclusive as to such proportion. The Contractor, however, shall not make any alterations or execute any work not provided in the contract without the authority of the Executive Engineer in writing.

Removal of bad work or materials :

11. If it shall appear to the Executive Engineer or his subordinate in charge of the work, that any work has not been executed in accordance with the drawings or instructions, or has been executed with unsound imperfect, or unskillful workmanship, or with materials of inferior description, the contractor shall forthwith rectify, remove or reconstruct, the same in whole or in part as the case may require, at his own proper charge and cost; and in the event of his refusing or failing to do so within a period to be specified by the Executive Engineer, or if he shall fail to remove from the site of the work within a specified period any materials of bad quality or not agreeable to the terms of the contract and to provide immediately suitable materials or articles in lieu of those condemned, then the contractor shall be liable to pay damages at the rate of rupees five hundred a day so long as the order remains un complied with. Also the Executive Engineer shall have power to demolish any such work and remove to such place as he may think fit, any materials not agreeable to the specification.

Inspection and Supervision :

12. All works under execution by contract shall at all times be open to the inspection and supervision of the Executive Engineer or his subordinate in charge of the work, and the contractor shall always, when he is not himself present, have a reasonable agent present at the work during the usual working hours, and at all other times when reasonable notice of the intention to visit the work shall have been given to receive his orders and instructions. Order given to the contractor's agent shall be considered to have the same force as if they had been given to the contractor himself.

Cost of Inspections :

13. The contract shall furnish, free of charge, all labour and tools required for such examination of the work as the Executive Engineer or his subordinate in-charge at any time,

Water and Electricity

14. The contractor shall make his own arrangement for Water & Electrical power for construction and other purposes at his own cost and pay requisite electricity and water charges. The contractor shall also make standby arrangement for water & electricity to ensure un interrupted supply.

Covering unmeasured work :

15. The contractor shall give due notice in writing to the Executive Engineer to measure any work which is going to be covered up, or otherwise placed beyond the reach of measurement in order that the correct dimensions may be taken before being so covered, and must have the authority of Executive Engineer to cover it up. In default, at the option of Executive Engineer the same shall be uncovered at the contractor's expense, or no allowance shall be made for such work or materials.
16. If the contractor or his work people breaks, deface, or injure any part of a building they may be working in, or any building, any water main or service pipe and road fence, enclosure, or grass land, or cultivated ground, if any damage shall happen to the work while in progress from any cause whatever, or any imperfections become apparent in it, he shall make the same good at his own expense or in default, the Executive Engineer may cause the same to be made good by other workmen and deduct the expense from any sums that may be then or become at any time thereafter due to the contractor.

Tools & Plants, fencing & lighting :

17. The contractor shall supply at his own cost all plant, tools, implements ladders and scaffolding required for the proper execution of his work together with the carriage for the same to and from the work. He shall also supply without charge the requisite agency with the necessary means to set out works and to count, weight and assist in the measurement of his work or materials. He shall also provide all necessary fencing and lights required to protect the public from accidents and shall be bound to bear the expenses of defence of any such action, or law proceedings, that may be brought by any person for injury sustained owing to neglect of the above precautions, and to pay any damages and costs which may be awarded in consequence.

Subletting :

18. No contract shall be assigned or sublet without the written approval of the Executive Engineer. Every contractor assigning or subletting his contract without such approval, shall be considered to have thereby committed a breach of contract, and the Executive Engineer may thereupon rescind the contract, and the security deposit of such contractor shall stand forfeited and be absolutely at the disposal of the Prayagraj Development Authority and the contractor shall have no claim for any compensation for any loss that may accrue from materials he may have collected, or engagements entered into, nor shall he be entitled to recover or be paid for any work thereto for actually performed under the contract.

Partnership :

19. In case of partners tendering, no change in the individuals of the firm shall affect the liability of the persons who may sign such tender. Any such change shall be forthwith notified by the contractor to the Executive Engineer for his information.

Maintenance :

- 20A Defect liability period will be considered for the project work as 2 years. The contractor shall be liable to maintain all the works in perfect condition if there arises any defect then it will be repaired free of charge for 2 years from the date of completion. 50% of security deposit will be refunded after expiry of this defect liability period.
- 20B. Ordinary repair & maintenance work will start after the completion of defect liability period for two years. Provision of cost for maintenance of 3 years is included in project cost (after the completion of two years defect liability period). The maintenance work will include ordinary repairs (patch repair, footpath repair, side shoulder repair, drains cover maintenance/desilting, culvert repair, store house & shade, Traffic Safety measures) as per the PWD Manual along with the following operations as per the periodicity:
- (a) Ordinary repairs as per PWD manual (Quarterly);
 - (b) Painting of Divider (one coat) – Quarterly;
 - (c) Thermoplastic paint for marking of Lane, Zebra, Stop Line etc. – Yearly;
 - (d) Repairing of B.C.

The payment will be made as per the actual work done time to time as per the periodicity/ as directed by Engineer-in-charge.

In case, the maintenance work is not being carried out, a penalty @ 0.05% per month of the total cost of the project may be imposed on the contract.

Fair wages to labourers & Ensuring facilities and Safety of Labourers:

21. (a) The contractor shall pay not less than fair-wages to the labourers engaged by him as per minimum waggles act on the work.
(b) The Contractor will comply all the facilities and safety measures as provided in UP Building and Other Construction Workers (Regulation of Employment And Conditions of Service) Rules, 2009.

Wathching And Lighting :

22. The contractor shall at his own cost take all precautions to ensure safety of life and property by providing necessary barriers, lights, watchmen etc. during the progress of work as directed by Engineer-in-Charge.

EPFO/ESIC/ Labour Registration

23. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

SLOW PROGRESS :

24. If the progress of the work is slow and the work is not completed in time and if there is any breach of any condition of the contract, the Vice Chairman may levy a penalty as stated in paragraph 3 of the conditions of contract :-
- (i) In case the progress of the work is too slow and in the opinion of the Vice Chairman the contractor is unable to complete the work the former shall give a week's notice to the contractor for the termination of the contract.
- (ii) On the expiry of the notice period, if the work remains incomplete, the Vice Chairman shall rescind the contract and may adopt one of the following means to complete the remaining work,
- (a) He may forfeit the security and call fresh tenders for the remaining work,
(b) He may get the work completed departmentally, and charge any additional expenses to any sums due to the contractor.
(c) He may get the work done by other tenders at the cost of the contractor, whose contract has been rescind.
- (iii) If after completion of half of the work period, progress achieved by contractor is less than 25%, then he/she may be debarred by the Vice Chairman for further tendering in PDA till he/she completes the work.

EXTENT OF CONTRACT

The Contract comprises construction and completion of the specified job and the provisions of all labour, materials, T&P etc. and transport, temporary works etc. whether of temporary or permanent in nature required for the construction, completion and maintenance of the work.

INSPECTIONS OF THE SITE

The tenderer (s) must inspect and examine the site of work and its surroundings and satisfy himself / themselves before submitting his/their tender. He/they has/have to make sure of the positions of quarries and availability of required material from quarries mentioned in the specifications, topography of the site availability of labour and material and other amenities before tendering. No claim for additional work or extra work due to any of the above will be allowed.

ENTRIES IN TENDER

All entries by the tenderer should be in one ink and one hand/on prescribed bill of quantity only. Eraseres and overwriting are not permissible. All corrections should be neatly written and signed by the tenderer. Rate should be written in figures as well as in words. In case there is any variation, lower rate shall be treated as Tender rate.

CONDITIONAL/ INCOMPLETE TENDER

Conditional, incomplete, unsigned tenders will not be considered. Only those bidders who supply necessary proof/documents of possession of the required equipments in their bids should be considered as responsive for further evaluation.

ADDRESS OF CONTRACTOR

The contractor shall give his full local/ permanent postal address. The postal receipt of the letters sent to him on this address shall be considered sufficient proof that they have been delivered to him.

ACCEPTANCE OF TENDER

The department shall have the right to accept or reject any or all the tenders or part thereof, without assigning any reason to contractor and no claim whatsoever shall be entertained on this account.

SIGNING OF TENDER DOCUMENTS

Tenderer shall sign each page of tender documents before offering his tender and required stamp duty on the contract deed will be borne by the contractor.

EXECUTION OF AGREEMENT

Successful Tenderer shall have to execute an agreement on stamp paper of value as applicable, through its authorized representative within a week from date of receipt of acceptance letter / work order.

RUNNING PAYMENTS

Contractor shall be entitled for payment running bills on monthly basis or a lesser period, if required, but not less than 10% of value of contract. The running bills shall be paid within 14 days of submission of bill.

COPY OF CONTRACT

On request, the Executive Engineer may furnish the contractor with a copy of the contract.

TIME OF COMPLETION

The entire work is to be completed in 01 months.

EMPLOYMENT OF LABOUR

The contractor shall submit a daily report to the Engineer-in-charge regarding the total labour employed by him for the work and shall be bound to pay wages which shall not be less than the wages fixed under Minimum Wages Act.

LINE AND LEVELS

The contractor shall be solely responsible for setting out the works and for the correctness of the position, levels, dimensions and alignment according to the specification and shall provide all necessary assistance, instruments, pegs, sticks, poles and other materials, required for the purpose. The tender rates shall be deemed to include all this.

PROGRAMME AND RETURNS TO BE FURNISHED

As soon as practicable, but not later than 7 days after the acceptance of his tender, the contractor shall submit to the Executive Engineer for his approval, a time schedule to carry out works. The contractor shall whenever required by the Engineer-in-charge, furnish for his information arrangements for carrying out the work. The submission to and approval by Engineer-in-charge of such program or furnishing of such particulars shall not relieve the contractor of any of his duties or responsibilities under the contracts. In addition, the contractor shall have to furnish returns of work done by him, as may be directed by the Engineer-in-charge from time to time.

EXECUTION

The contractor shall have to execute various item of works strictly according to the order and time schedule approved by the Executive Engineer. Materials will also be tested as per required frequency of tests.

TECHNICAL STAFF AT SITE OF WORK

The contractor shall have to employ full time technical staff and other supporting staff for supervision of the work. Name of the technical staff employed by the contractor shall be intimated in writing to the Engineer-in-charge. Any change of technical staff during the execution of work should be intimated immediately in writing to the Engineer-in-charge.

SITE ORDER BOOK

A site order book shall be maintained at the site of work in which instructions shall be given to the contractor as and when necessary. These instruction/orders, shall have to be signed and complied by the Contractor or his authorized representative. The entries in 'Site Order Book' shall be treated as proper notice serving upon the contractor in terms of his contract.

SUSPENSION OF WORK

The contractor on the written order of the Executive Engineer/Assistant Engineer shall suspend the progress of the works or any part thereof, for such time and in such manner as may be considered necessary and during such suspension shall properly protect and secure the work as far as necessary in the opinion of the Executive Engineer. Nothing extra shall be paid to the contractor if such a suspension is necessary for proper execution of the work by reason of weather or by some default or the contractor or necessary for safety of the work or any part thereof.

TESTING MATERIALS

All materials and workmanship shall be of the respective kind described in the contract and in the accordance with Engineer-in-charge instructions and shall be subjected from time to time to the testes mentioned under specifications. The contractor shall provide such assistance, labour and materials as are normally required for examining measuring and testing of the works and quantity weight or quality of materials used and shall supply materials, sufficiently in advance for testing as mentioned under specifications. The materials used subsequently for execution of the work shall strictly conform to the quality and sample approved. Necessary test for which facilities are not available locally or at site shall be conducted in the nearest available government controlled Laboratories/Research Institute, or any other reputed technical institution. Cost of such testing and forwarding of sample to the laboratory etc. shall be borne by the contractor and nothing extra shall be paid on this account. Regular quality control test registers shall be maintained by the contractor. A laboratory for basic testing has to be established on site for testing of materials.

ROYALTIES AND TAXES ETC.

The contractor shall pay all royalties, license fee, other charge at quarry, octroi duties, custom duties, toll taxes, trade tax and any other local taxes as may be levied. No passes for octroi or toll levied by local bodies on toll bridges shall be issued by the Department. Rate shall inclusive of the same. Nothing extra shall be paid due to fluctuations in the cost of materials, machines, bitumen, P.O.L., labour and all types of taxes etc. The contractor will produce the receipts (MM-11) to PDA. In the event of failure to do so necessary deductions shall be made by PDA from the bill of Contractors as per the rules of Departments of Mines, UP.

CONSIGNMENT RECEIPT CHALLAN (CRC) OF BITUMEN

It will be necessary for the contractor to submit the consignment receipt challan (CRC) of purchase of bitumen from the respective refinery.

COMPLIANCE WITH LOCAL BYE LAWS

The contractor shall throughout the continuance of the contract and in respect of all matters arising out of performance thereof, conform with all required regulating and bye-laws of the local or other authorities which may be applicable to the works.

ROAD TRANSPORT

The contractor employing motor vehicles for transport of material shall abide by provisions of the Motor Vehicles Act.

DAMAGES BY RAINS, ACCIDENTS OR NATURAL CALAMITIES

No payment will be made to the contractor for damage caused by rains, accidents or other natural calamities during the progress of work. No claim whatsoever shall be entertained on this account.

DEFAULT OF CONTACTOR IN COMPLIANCE

Constant defiance of the instructions of Engineer-in-charge on the part of the contractor or his authorized agent will make the contract will liable to be terminated.

CLEARANCE OR SITE ON COMPLETION

The contractor shall at all times keep the premises free from accumulated waste materials or rubbish caused by his employees on the works and on completion of the work, he shall clear away and remove from site all surplus materials, rubbish and temporary work of any kind and fill up borrow pits dug by him. He shall leave whole of the site and work clean and in a workmanlike condition to the entire satisfaction of the Engineer-in-charge.

PROCEDURE FOR RESOLUTION OF DISPUTES

- i. Arbitration and Conciliation proceedings shall be governed by The Arbitration and Conciliation Act, 1996 and by its subsequent amendments.

- ii. Any dispute arising out of this contract shall be subjected to the Jurisdiction of Courts situated at Prayagraj only. Arbitration and Conciliation proceedings shall be held at Prayagraj only.

DISPLAY OF DESCRIPTION OF WORK

Before start of the work contractor will display the description of work on a MS Board of size 2'x3' properly mounted on angle frame 40x40x5 mm grouted on earth with proper PCC/CC as directed by E/I.

1. Special Terms and condition for Horticulture work

1.1 Objective for Hiring of Contractor

The goals and objective of hiring a contractor is for **Supply and putting of plants with HDPE Treeguard at Bela Kacchar, Prayagraj.**

1.2 Scope of services

The scope of work is preparation of area for soft landscaping including supply and placing of soil, manure, additives, supply & planting grass, shrubs, plants, trees, ornamental plants etc. and maintaining for the specified period.

1.3 Terms and Conditions of contract

1.3.1 Terms of Contract

Name of Project	Supply and putting of plants with HDPE Treeguard at Bela Kacchar, Prayagraj.		
Site Location	Bharat Scouts guide		
Scope of Work	Preparation of area for soft landscaping including supply of manure, additives, supply & planting grass, shrubs, plants, trees, ornamental plants etc and maintaining for the specified period The Authority shall pay the Contractor,		
Payment Terms	S.No.	Description of payment	Payment
	A	Plantation	
	1	After successful completion of plants/shrubs/ground covers	50%
	2	After successful Growth of plants/shrubs/ground covers	20%
	3	After 03 Months of date of completion of work (Development period).	20%
	4	After completion of One Year of Development period.	10%
	B	Maintenance	
		Maintenance charges of plantation shall be paid quarterly on Prorate basis as below :-	
	(i)	For First Year	As per B.O.Q.
	(ii)	For Second Year	As per B.O.Q.
	(iii)	For Therd Year	As per B.O.Q.
Defects Liability Period	Shall be 12 months from the actual completion date Any defects appeared in the Works shall be rectified by the Contractor at its own cast and charges If the Contractor fails to fulfill this, the Authority may rectify the defects by other agencies and the cost for the same with additional 15% as		

	Authorities cost shall be recovered from Contractor's account
Quantity Variations	Quantities shown in the document and the drawing are for Bid Purpose only and may vary as per Site. In the case, any variations are found, the same need to be notified to the Authority and prior permission shall be taken for the necessary changes Final quantities shall be measured as per site and necessary amount shall be increased or decreased basis un site measurement.
Supply of Materials	All material required for the Works shall be procured by the Contractor at their own cost and charges
Escalation	Rates for all BOQ items are final and no escalation in prices of whatsoever nature is allowed till the completion of work.
Alterations and Extra Items	All the items involved in this work as per the working drawings /instructions by the Authority shall be executed by the Contractor. For execution of the items not covered in or deviated from the Bill of Quantities, the Contractor shall take approval of such Items from the Authority before execution at site and the rates for such Extra Items may be worked out based on the actual cost incurred for material, labour, tools & equipment, applicable taxes plus 15% towards Contractor's overheads and profit.

1.3.2 Conditions of Contract

1.General	
Scope	Contractor to furnish all materials, labour and related terms necessary to complete the work indicated on drawing and specified here in.
2.Materials	
a. Plant Materials	<ul style="list-style-type: none"> Plant materials shall be well formed and shaped true to type, and free from disease, insects and defects such as knots, windburn, injuries, abrasion or disfigurement. All plant materials shall be healthy, sound, and vigorous, free from plant disease, insect pests or their eggs, and shall have healthy, well-developed root systems. All plants shall conform to the requirements specified in the plant list, except that plants larger than specified may be used if approved, but use of such plants shall not increase the contract price
b. Manure	Organic manure shall be used measurement shall be in stacks, with 8% reduction for payment. It shall be free from extraneous matter, harmful bacteria insects or chemicals.
b. Root system	The root system shall be conducive to successful transplantation. Where necessary, the root-ball shall be preserved by support with hessian or other suitable material. On soils where retention of a good ball is not possible, the roots should be suitably protected in some other way which should not cause any damage to roots.
d. Supply and Substitution	Upon submission of evidence that certain materials including plant materials are not available at time of contract, the contractor shall be permitted to substitute other material and plants, with an equitable adjustment of price. All substitutions shall be of the Nearest equivalent species and variety to the original specified and shall be subject to the approval of the Authority

3.Trees, Ornamental Plants & Palms Planting	
a.	Trees should be supplied with adequate protection as approved. After delivery, if planting is not to be carried out immediately, balled plants should be placed cheek to cheek and the ball covered with sand to prevent drying out..
b. Digging of pits	Tree pits shall be dug a minimum of three weeks prior to backfilling. The pit sizes shall be as specified further herein. It shall be replaced with soil mixture as specified further herein. While digging the pits, the top soil up to a depth of 30 cm may be kept aside, if found good (depending upon site conditions) and mixed with the rest of the soil. If the soil is bad below, it shall be replaced with the soil mixture as specified further herein. The bottom of the pit shall be forked to break up the subsoil.
c. Back filling	If the excavated soil is normal, it shall be mixed with manure. River sand shall be added to the soil if it is heavy. However, if the soil is bad, the pit shall be refilled with good garden soil mixed with manure in proportion as specified further herein. The soil backfilled has to be watered through and gently pressed down a day previous to planting to make sure that it may not further settle down after planting. The rest 100mm shall be filled with manure. The soil shall be pressed down firmly by treading it down, leaving a shallow depression all around for watering.
d. Planting	No tree pits shall be dug until final tree positions have been pegged out for approval. Care shall be taken that the plant sapling when planted is not buried deeper than in the nursery, or in the pot. Planting should not be carried out in water logged soil.
e. Staking	Newly planted trees must be held firmly although not rigidly by staking to prevent a pocket forming around the stem and newly formed fibrous roots being broken by mechanical pulling as the tree rocks.
f. Watering	The contractor should allow for the adequate watering in of all newly planted trees and shrubs immediately after planting and he shall during the following growing seasons, keep the plant material well-watered.
g. Fertilizing	Fertilizing shall be carried out by application in rotation of the following fertilizers, every 15 days from the beginning of the monsoon till the end of winter: - sludge of organic well-rotted dry farmyard manure or vermi composting or approved organic manure

4.Shrubs,Ground Covers, Creepers Planting in Planters and Beds	
a.	All areas to be planted with shrubs shall be excavated, trenched to a depth of 600 mm, refilling it with finely mixed good garden soil and excavated earth (after breaking the clods and mixing with sludge in the proper ratio. Backfill soil should be firmed as filling proceeds, layer by layer, care being taken to avoid to avoid damaging the roots
b.	Positions of shrubs to be planted should be marked out in accordance with the planting plan. When shrubs are set out, precautions should be taken to prevent roots drying. Planting holes (of sizes as specified further herein) should be excavated for longer shrubs. Polythene and other non-perishable containers should be removed and any badly damaged roots carefully pruned. The shrubs should then be set in holes so that the soil level, after settlement, will be at the original soil mark on the stem of the shrub. The hole should be backfilled to half pots depth and firmed by reading. The remainder of the soil can then be returned and again firmed by treading.

5.Maintenance	
a.	Storage Space to be planned at site to keep tools and tackles inside the site

	during the contract tenure.			
b.	Maintenance shall include replacement of dead plants, watering, and weeding, cultivating, control of Insects, fungus and other diseases by mean off spraying with an approved insecticide or fungicide, pruning, and other horticulture operations necessary for the proper growth of the plants and for keeping the landscape contract area neat in appearance			
c. Maintenance Schedule	1	Making of Thala	6 time in a year	
	2	Irrigation of Plants	At a time of planting- 1 month daily irrigation Summer Session – 4 time in week Winter session – 2 time in week Rainy session- As require	
	3	Weeding+Hoing of thala	One time in a month	
	4	Cutting of shrubs	Monthly	
	5	F.Y.M.	Feb-March, July-Aug	
	6	Replace of plant	If Dead	
	7	Pruning of shrubs and plants	Winter session	
	8	Cleaning of cut vegetation	Time to time	
	9	Insecticide /pesticide/ Weedicide	Three time in a year	
	10	Chemical mannuar with neem cack, Bone meal, MOP etc (Mixture)	July-Aug/Feb.	
d .	Following activities to be carried out by Contractor as and when required for all plants including Ornamental trees, shrubs, foliage, hedges, turfs, ground covers and climbers			
	Description	Activities	Resources	Remarks
Lawn Management		Mowing	Mower	
		Weeding	Manually/Specific weedicides	With Authority approval
		Nutritie Application	FYM/fertilizer	Broadcasting, spraying And intercultural
		Irrigation	QCV, Sprinklers	
		Washing	QCV/ Watertanker	
		Cleaning	Brooming etc.	
		Insect/Pest management	Plumbing machine/ broadcasting manually/Auto Spray pump	
	Training/ Pruning/ Shaping	Telescopic pruner/ chainsaw		

	Tree management	Fertilization	Manually	
		Basin preparation	Manually	
		Irrigation	QCV, Sprinklers	
		Washing	QCV, Watertankers	
		Uprooting of dead trees/palms	Mechanized / manually, as per the condition	
	Shrubs and Ground Covers	Cutting/ Training/ pruning	Mechanized/manual hedge trimmer	
		Irrigation	QCV, Sprinklers	
		Washing	QCV, Watertankers	
		Weeding	Manually	
		Bed cleaning	Manually	
e. Mortality Replacement	Replace the plants mortalities in case of natural plant death and due to negligence but not be held responsible to replace any plant/ tree/ grass/ mortality against damage done by natural calamities such as earthquake, Fire.			
f. Respond Time	Immediately for routine work and 24 hour for extra works.			
g. Safety, Health and Environment	Public health and safety have to be considered on priority at site. The contractor to arrange sufficient stocks of medicines, antidotes, first aid tools and equipment as may be required			
h. Pruning and Repairs	Upon completion of planting work under the contract all trees should be pruned and all injuries repaired where necessary. The amount of pruning shall be limited to the minimum necessary to remove dead or injured twigs and branches and to compensate for the loss of roots			
i. Nursery stock	Planting should be carried out as soon as possible after reaching site. Where planting must be delayed out of necessity, care should be taken to protect the plants from pilfering or damage from people or animals. Plants with bare roots should be heeled-in as soon as received or otherwise protected from drying out, and others set closely together and protected from the wind. If planting is to be delayed for more than a week, packaged plants should be unpacked, the bundles opened up and each ground of plants heeled in separately and clearly labeled. If for any reason the surface of the roots becomes dry the roots should be thoroughly soaked before planting.			
j. Protective fencing	According to local environment shrubs shall be protected adequately from vandalism until established.			
k. Completion	On completion the ground shall be formed over and left tidy before commencement of maintenance.			
l. Handing over	After completion of development and maintenance period, the plants will be handed over to the Forestry Department, Prayagraj in satisfactory condition by the contractor.			

Annexure-I

Details of completed projects during the last 5 years ending last day of the month
previous to the one in which applications are invited

S. No.	Project/ Work Name	Name of the Client	Actual Value of Work Done (Rs. in lakhs)	Date of Start	Stipulated Date of completion	Actual Date of Completion	Enhanced value of work done calculated from the date of completion to last date of receipt of applications for tenders. After adding 7% per annum of actual value of work done (Rs. in lakhs)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Enclose satisfactory completion certificate and date of start & completion as per agreement and Date of Actual Completion from the concerned Engineer-in-charge not below the rank of Executive Engineer in the case of Govt./semi Govt.

SIGNATURE OF BIDDER

Annexure-II

Turn Over for the last Three years

Sl.No.	Year	Turn Over (Rs. in Lac)	Remarks
1.	2022-23		
2.	2023-24		
3.	2024-25		

Enclose certificate from the concerned not below the rank of Chief Account Officer/Finance Controller in the case of Govt. or from Chartered Accountant in the case of Private Organizations.

SIGNATURE OF BIDDER

**FORMAT FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF
CREDIT FACILITIES**

BANK CERTIFICATE

This is to certify that M/s is a reputed Company with a good financial standing

If the contract for the work, namely _____ is awarded to the above firm, we shall be able to provided overdraft/credit facilities to the extent of Rs..... to meet their working capital requieement for executing the above contract during the contact period.

Singature of Bank Manager

Name of the Bank Manager

Address of Bank

Stamp of Bank

Note :- Certificate should be on the letter head of the Bank

PRAYGARAJ DEVELOPMENT AUTHORITY

Indira Bhawan, Civil Lines, Prayagraj U.P.

Declaration for Refund of Deposited Earnest Money (In case of being unsuccessful)
(TO BE FILLED IN CAPITAL LETTERS ONLY)

Tender Notice/Job No.....

Name of Work.....

1. Name of Contractor _____

2. Contractor`s Address _____

3. Bank Name _____

4. Bank Branch _____

5. A/C Number _____

6. IFSC Code _____

7. PAN No. _____

8. Tin/TAN No. _____

9. GST No. _____

10. Phone No. _____

11. Mobile No. _____

12. Email-Id _____

For Office Use Only

13. PartyUnique Id _____

The above provided information is true to the best of my knowledge.

Date_____

Signature
Stamp/Seal

ANNEXURE-V

**AFFIDAVIT REGARDING BID CAPACITY
(For works more than Rs. 5.00 Crore)**

**I/Weaged years son of do hereby
solemnly affirm and declare as follows for and on behalf of the Firm :**

LIST OF EXISTING COMMITMENT AND ONGOING WORKS

Sr. No.	Name of works	Client Name & Address	Contract Value (Rs)	Work Executed till Date (Rs)	Balance Amount of work to be completed(Rs)	Balance period require to complete the works (Total month)	Work to be completed in month (Time period of work as per NIT) (Rs)
(1)	(2)	(3)	(4)	(5)	(6) =(4)-(5)	(7)	(8)
Total Balance Commitments duringmonths (Time period as per NIT) =Rs.							

It is certified that the above particulars furnished are true and correct. If any information given is found to be concealed at a later date, the Contract will be terminated forthwith without prejudice to the rights thereon consequent on termination and the bidder will be debarred/blacklisted/EMD forfeited.

Signature of Notary Public

BIDDER

SIGN AND STAMP OF

LETTER OF TRANSMITTAL

To

**Chief Engineer
Prayagraj Development Authority
Prayagraj.**

**Subject : Submission of Tender Document for the work “ _____,
Prayagraj”.**

Sir,

Having examined the details given in tender notice and tender document for the above work, I /
We hereby submit the tender document and other relevant information.

1. I/We hereby certify that I/we have read all the information & conditions and statements made and information / statement supplied by me/us are true and correct.
2. I/We have furnished all information and details necessary for technical qualification and have no further pertinent information to supply.

Thanking you,

Enclosures: a/a

Signature(s) of Applicant(s)

Date of Submission:-

Seal of applicant

PRAYAGRAJ DEVELOPMENT AUTHORITY

PART - II

Financial Bid for

भारत स्काउट गाइड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।

(Schedule-G)
Prayagraj Development Authority, Prayagraj
Bill of Quantity

NAME OF WORK : भारत स्काउट गाउड परिसर के बाउण्ड्रीवाल के समीप ग्रीनरी किये जाने का कार्य।
DATE OF TENDER : 24.05.2026
COST OF TENDER : Rs.236.00
EARNEST MONEY : Rs. 0.20 Lac
TIME OF COMPLETION : One Month

Sl. No.	Particulars	Quantity	Unit	Rate
1	Providing supply and planting of different varieties ground cover/Hedge plants Ht. 30cms with healthy leaves, leaves well developed including free from disease well developed & well saturated with cartage, supply in HDPE bag including complete as per item no. 7A, 7B, 7C as per direction by officer-in-charge (Exora Dwarf, Ticoma, Gori chori, Enemy, Lantana camra, Golden durentaverigated, Chandni Dwarf, Indrabela, Aklypha Red, Singonium, Codiom, Cassia biflora.) (DSR sub head 6-501.80)	750.00	Sqm	501.80
2	Providing of chain link 3"x3" with 35x35x5mm Angle mm 1.20M. Hight including foundation in 1:2:4 PCC Complete in all respect as per direction in E/I.	600.00	Mtr.	618.00
3	Complete maintenance of ground cover/Dedge plant including cutting of Hedge/Edge including removing of cut material, cleaning, hoeing of hedge/edge bed watering, manureing and applying insecticides and fungicides etc. and as per direction of officer-in-charge. (A.O.R. based on DSR 2.36/2018)			
(i)	For Ist year	750.00	Nos/Year	101.89
(ii)	For IInd year	750.00	Nos/Year	101.89
(iii)	For IIIrd year	750.00	Nos/Year	101.89

J. E.

A.E.

E. E.

CONTRACTOR

(प्रतिहस्ताक्षरित)

- (i) Above estimated rates are exclusive of G.S.T.
- (ii) G.S.T. shall be paid to the contractor by department separately as per prevailing rules of GST.
- (iii) The bidders should quote their rates exclusive of GST.
- (iv) If any typing mistakes in above items, DSR/SOR/MoRTH items will be applicable.
- (v) The work/item shall be carried out strictly as per PWD/CPWD/MoRTH Specifications as per case may be.
- (vi) All Applicable deductions shall be made from the contractor's bills as per rule.
I/We tender at _____% above/below (In figures) _____
above/below (In words) (to be filled as above or below to the estimated rates) to the rate given in the above bill of quantities. The extra item if any provided in the above bill of quantities will be paid

as per condition provided in Para 12 of general conditions of contract which I have read carefully in the tender document.

Full name of the Contractor/Firm

Address: