

JAWAHARLAL NEHRU UNIVERSITY
NEW DELHI-110067
ENGINEERING DEPARTMENT
NOTICE INVITING TENDER

Tender Number:- **JNU/Engg./14/2025-26**

The Executive Engineer (E), Engineering Department, JNU, New Delhi-110067 on behalf of Vice Chancellor invites online percentage rate bids in single bid two cover systems (Eligibility Criteria and Price Bid) from the eligible contractor having valid registration in appropriate class & category in CPWD/MES/Deptt. of Telecommunication / Railway/NDMC/Central PSU & Delhi PWD having similar work experience for the following works:-

Sub:- Annual Maintenance & Special repairing for all Sub-stations in JNU.

Tender documents may be downloaded from JNU web site www.jnu.ac.in/Tenders/ (for reference only) and site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **CRITICAL DATE SHEET** as under.

CRITICAL DATE SHEET

Date of Publishing NIT	12.12.2025
Bid Document Download / Sale Start Date	12.12.2025
Bid Submission Start Date	12.12.2025
Bid Submission End Date and Time	02.01.2026- (1700 Hrs.)
Last Date of Physical submission of EMD	05.01.2026 - (1600 Hrs.)
Bid Opening Date and Time	06.01.2026- (1100 Hrs.)

Estimated Cost:-

Rs.36,77,866/-

Tender Fee & Earnest Money Deposit (EMD)

Tender EMD (Earnest Money Deposit):	Rs.73,557/- in the Form of a Demand Draft or Pay Order or Bankers Cheque or Deposit Receipt or Fixed Deposit Receipt of any scheduled Bank in favour of FINANCE OFFICER, JNU payable at New Delhi. OR Tender EMD can be deposited electronically through NEFT/RTGS in the A/c of JNU at the below mentioned detail: Beneficiary A/c Name:- JNU-Deposit Account Saving A/c No. 10596549955 IFSC Code:- SBIN0010441 Bank/Branch Name:- State Bank of India, JNU New Campus, New Delhi Note:-After online/NEFT remittance the remitter is required to state/intimate the transaction reference number/UTR No. and date of the transaction and the amount remitted in the Bid document or otherwise for reconciliation / linking of the transaction with the remitter's bid.
Time of completion	365 Days

1. Information and instructions for contractor will from part of NIT. The intending bidder must read the terms and conditions of Form JNU-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.eprocure.gov.in and www.jnu.ac.in free of cost.
4. **The original EMD should be scanned and uploaded on the e-Tendering website along with other requisite documents. However, the original EMD should be deposited in the office of the Executive Engineer (E) inviting the bids within due date mentioned in the bid document for which JNU shall issue a receipt of deposition of EMD to the bidder(s) in the prescribed format. Bidder(s) whose original EMD is not deposited in the office of the Executive Engineer (E) within the due date, their bid shall be rejected. OR**
After online/NEFT remittance the remitter is required to scanned and upload to E-tendering website transaction reference No./UTR No. and date of transaction and amount remitted in the bid document within due date mentioned in the bid document.
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

8. Contractor must ensure to quote rate of each item in item rate tender/percentage above/below of the total amount of the tender or any sections/sub head in percentage rate tender. The column meant for quoting rates in figures are in sky blue.

If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid.

9. **Submission of Tender:-** The Tender shall be submitted online in single stage two cover system viz Eligibility Criteria and Price Bid. The bidder has to upload the scanned copy of the following documents in the-

(A) Cover-I (Eligibility Criteria)-

- (i) Demand Draft/Pay Order or Banker's Cheque / Deposit at Call Receipt/FDR of any Scheduled Bank against EMD **OR** Copy of NEFT/RTGS deposit against EMD. **(Benefit of exemption of EMD to the Registered Vendors of MSME / NSIC shall not be allowed being execution of work.**
- (ii) PAN Card of the firm or the sole proprietor of the firm/contractor issued by Income Tax Department, Govt. of India.
- (iii) Certificate of Registration for GST.
- (iv) Valid enlistment order of the contractor of appropriate class & category in CPWD/MES/Deptt. Of Telecommunication / Railway/NDMC/Central PSU & Delhi PWD as per NIT.
- (v) Valid electrical contractor license issued by the Competent Authority of State / Central Govt. Department.
- (vi) Completion certificate for successfully completed following works in the Govt. Department / Autonomous Bodies of Govt. of India / PSU etc during last 7 years ending last day of the month previous to the one in which applications are invited duly signed by the officer not below than the rank of Executive Engineer or equivalent.
- (i) Three similar works, each of value not less than 40% of the estimated cost put to tender **OR**
- (ii) Two similar works, each of value not less than 60% of the estimated cost put to tender **OR**
- (iii) One work, each of value not less than 80% of the estimated cost put to tender.

***Similar work shall means– Repairs & maintenance of HT / LT sub-station equipments works. (Copy of Work Order/Extension Letter shall not be treated as Completion Certificate).**

Note:- The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to the last date of submission of bid.

- (vii) Certificate of ESIC and EPFO registration, if the tenderer does not have ESIC and EPFO registration then he have to upload an undertaking that, he has not employed / deployed 20 or more labours in any day in the preceding one year for registration with EPFO and 10 or more labour in any day in the preceding 1 year for registration with ESIC and he will be get registered with ESIC and EPFO, if applicable before starting of the work otherwise appropriate action may be taken against him such as determination of contract, forfeiture of performance guarantee etc.
- (viii) Contractor's Mobile Number & E-mail ID on a company letter head and duly signed & stamped JNU Form-6, Undertaking JNU Form-7/8, Schedule A to F & General / Special conditions of contract etc.

(B) Cover-II (Price Bid)

- a) Schedule of price bid in the form of BOQ_xxxx.xls
Price bid of only eligible bidder(s) shall be considered for opening.

10. **Bids shall be submitted online only at CPP Portal website: <https://eprocure.gov.in/eprocure/app>. Bidders/Vendors are advised to follow the instructions provided in the 'Instructions for Online Bid Submission' for the e-submission of the bids online through the CPP Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>'.**

Bid documents may be scanned with **100 dpi with black and white** option which helps in reducing size of the scanned document.

JNU reserves the right to accept or reject or cancel any tender or relax any without assigning any reason thereof.

11. **The bidder is required to upload signed copy of all the documents contained in NIT folder.**

**Executive Engineer (E)
JNU, New Delhi-110067**

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each

of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is

subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk 26704069/4142/4064.

PART-A
JAWAHARLAL NEHRU UNIVERSITY (Form JNU-6)
FOR e-TENDERING

Percentage rate online tenders are invited on behalf of Vice Chancellor from the eligible contractor having valid registration in appropriate class & category in CPWD/MES/Deptt. of Telecommunication / Railway/NDMC/Central PSU & Delhi PWD for the following works-
Annual Maintenance & Special repairing for all Sub-stations in JNU

The work is estimated cost to **Rs.36,77,866/-** This estimate, however, is given merely as a rough guide.

1. The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of bids.
2. Agreement shall be drawn with the successful bidders on prescribed Form No. **JNU-7** with upto date correction slips which is available on website www.eprocure.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **365 Days** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. **The site for the work shall be made available in parts**
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents of Contract can be seen from website www.jnu.ac.in or <https://eprocure.gov.in/eprocure/app> free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last date and time of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last date and time of submission of bid as notified.
8. When bid are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
9. The original EMD should be scanned and uploaded on the e-Tendering website along with other requisite documents. However, the original EMD should be deposited in the office of the Executive Engineer (E) inviting the bids within due date mentioned in the bid document for which JNU shall issue a receipt of deposition of EMD to the bidder(s) in the prescribed format. Bidder(s) whose original EMD is not deposited in the office of the Executive Engineer (E) within the due date, their bid shall be rejected.

OR

After online/NEFT remittance the remitter is required to scanned and upload to E-tendering website transaction reference No./UTR No. and date of transaction and amount remitted in the bid document within due date mentioned in the bid document.

- (i) Copy of Enlistment Order, certificate of work experience and other documents as specified in the NIT shall be scanned and uploaded to the e-tendering website within the period of bid submission. However certified copy of all the scanned and uploaded documents as specified in press notice NIT shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.

Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose EMD deposited with Executive Engineer (E), JNU, New Delhi and other documents scanned and uploaded are found in order.**

The bid submitted shall be opened at Room No. 149, Engg. Deptt., Admin. Block JNU, New Delhi-110067 at 1100 Hrs. on 06.01.2026.

- 9(a) e-Tendering processing fee NIL in the shape of Demand Draft/Pay Order or Banker's Cheque in favour of Finance Officer JNU shall be scanned and uploaded to the e-tendering website within the period of bid submission The original e-tendering processing fee should be deposited in the office of the EE (E) JNU within the period of bid submission for which receipt shall be issued by EE (E) JNU.

10. The bid submitted shall become invalid and cost of bid and e-Tendering processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload all the documents as stipulated in the eligibility criteria of bid document and any other document as per NIT.
- (iii) Not having completion certificate for the following works in the Govt. Department / Autonomous bodies of Govt. of India / PSU etc during last 7 years ending last day of the month previous to the one in which applications are invited duly signed by the officer not below than the rank of Executive Engineer or equivalent.
- a. Three similar works, each of value not less than 40% of the estimated cost put to tender **OR**
- b. Two similar works, each of value not less than 60% of the estimated cost put to tender **OR**
- c. One work, each of value not less than 80% of the estimated cost put to tender.

***Similar work shall mean– Repairs & maintenance of HT / LT sub-station equipments works. (Copy of Work Order/Extension Letter shall not be treated as Completion Certificate).**

- (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted **physically by the lowest tenderer** in the office of tender opening authority.
- (v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not considered as lowest tenderer.

11. The contractor whose bid is accepted will be required to furnish **performance guarantee of 5% (Five Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank or Government securities or Fixed Deposit Receipts or Guarantee Bonds of any Schedule Bank or the State Bank of India in accordance with prescribed Form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in schedule 'F', including the extended period if any, the Earnest money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

If the contractor submit the proof of applying for obtaining registration with ESIC & EPFO along with the bid, the agency has to submit the copy of registration of EPFO & ESIC to the JNU before claiming any running payment till then no running payment shall be released to the contractor.

12. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all

necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other Services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the JNU and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the Vice Chancellor does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
15. The competent authority on behalf of Vice Chancellor reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
16. The contractor shall not be permitted to bid for works in the Engineering Department, JNU responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Group B & above officer in the JNU, Engineering Department. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
17. No Engineer of Group-B or above employed in Engineering or Administrative duties is allowed to work as a contractor for a period of one year after his retirement from JNU, without the prior permission of the JNU in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the JNU as aforesaid before submission of the bid or engagement in the contractor's service.
18. The bid for the works shall remain open for acceptance for a period of Ninety (90) days from the date of opening of bids. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the JNU shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the rebidding process of the work.
19. This notice inviting tender shall form a part of the contract document. The successful bidder / contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard **JNU Form-7/8** with upto date correction slip.

- 20 In event of tender being submitted by the firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the **Indian Partnership Act 1932**.
- 21 **GST** or any other tax applicable in respect of **inputs procured by the contractor** for this contract shall be payable by the Contractor and JNU will not entertain any claim whatsoever in respect of the same. However, **component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.**
22. **If any bidder withdraws his bid before or after award of work, bidder shall be debarred from participating in all tenders of the JNU for five years effective from the date of withdrawal of bid.**
23. Guidelines regarding “Operation of Price Preference to Contractors of SC and ST category for “Award of Contract” in respect of works in CPWD order No. DG/Manual 2022/14.
- (i) For works upto and equal to an estimated cost of Rs.2.70 lakh, a price preference upto 5% (with reference to the lowest valid price bid) shall be allowed in favour of Individual SC/ST contractor. No EMD is required in such cases.
- (ii) For works beyond an estimated cost of Rs. 2.70 lakh and upto and equal to estimated cost of Rs.6.20 lakh the price preference upto 5% (with reference to the lowest valid price bid) shall be allowed in favour of individual SC/ST contractor. However earnest money at a reduced rate of ½% may be accepted in such cases.

These concessions will be admissible upto 31.12.2025.

Executive Engineer (E)
For and on behalf of the Vice Chancellor,
JNU

Tender Form J.N.U.-7/8
JAWAHARLAL NEHRU UNIVERSITY
NEW DELHI-110067
ENGINEERING DEPARTMENT

Percentage / Item Rate Bid & Contract for Works

(A) Bid for the work of: **Annual Maintenance & Special repairing for all Sub-stations in JNU.**

(i) To be submitted by **1700 Hrs. on 02.01.2026** To/upload at

(ii) To be opened in presence of Bidders who may be present at **1100 Hrs. on 06.01.2026** in the office of **Executive Engineer (E), Room No. 149, Engineering Department, JNU, New Delhi-110067**

Designation of the Officer inviting Tender- **Executive Engineer (E), JNU**.....

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Vice Chancellor within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for Ninety (90) days from the due date of its opening and not to make any modification in its terms and conditions.

A copy of earnest money deposit receipt of **Rs.73,557/-** deposited in the form of RTGS / NEFT/ Account payee Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said Vice Chancellor or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that Vice Chancellor or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said performance guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in JNU in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State & integrity of the State.

Dated:

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender is accepted by me for on behalf of the Vice Chancellor for a sum of Rs.....
(Rupees).

The letters referred to below shall form part of this contract agreement:-

(a).....

(b).....

(c).....

For & on behalf of Vice Chancellor

Signature

.....

Dated:

Designation.....

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities – **As enclosed**

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any – **NA**

SCHEDULE 'E'

Reference to General Conditions of contract: **CPWD GCC-2023 & updated correction slips.**

Name of work- Annual Maintenance & Special repairing for all Sub-stations in JNU.

Estimated cost of work : **Rs. 36,77,866/-**

(i) Earnest Money : **Rs.73,557/-** (to be returned after receiving performance guarantee)

(ii) Performance Guarantee : **5% of tendered value**

(iii) Security Deposit : **2.5% of tendered value**

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:

Officer inviting tender: **Executive Engineer (E)
J.N.U., New Delhi**

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3: **As per the Contract Clause & correction slip 1 to 9**

Definitions:

2(vi) Engineer-in-Charge **Executive Engineer (E)
JNU, New Delhi**

2(viii) Accepting Authority **VC, JNU**

2(x) Percentage on cost of materials and Labour to cover all overheads and profits 15% **15%**

2(xi) (b) Standard Schedule of Rates **CPWD DSR-2022 (E&M)**

2(xi) Department **Engineering Department, JNU, New Delhi**

9 (ii) Standard JNU Contract Form **GCC 2023 JNU Form 7**

Clause 1

- (i) Time allowed for submission of Performance Guarantee Programme chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW welfare board or proof of applying thereof from the date of issue of letter of acceptance. 07 days
- (ii) Maximum allowable extension with late fee @ 0.1% per day of performance guarantee amount beyond the period provided in (i) above...(1 to 15 days to be filled by NIT approving authority) 07 Days

Clause 2

Authority for fixing compensation under clause- 2

VC, JNU

Clause 2A

Whether Clause 2A /Clause 2A

No

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start Mile stone(s) as per table given below:-

15 Day

S. No	Description of Milestone (Physical)	Time allowed in days (from date of start)	Amount to be with-held in case of non achievement of milestone
1.	1/8 th (of Whole Work)	1/4 th (of Whole Work)	In the event of not achieving the desired progress as assessed from the running payments, 1% of the tendered value of work shall be withheld for failure for each Milestone
2.	3/8 th (of Whole Work)	1/2 th (of Whole Work)	
3.	3/4 th (of Whole Work)	3/4(of Whole Work)	
4.	Full	Full	

Time allowed for execution of work

365 Days

Authority to decide:-

- (i) Extension of time **Registrar, JNU, New Delhi.**
- (ii) Rescheduling of mile stones **Registrar, JNU, New Delhi.**
- (iii) Shifting of date of start in case of delay in handing over of site **Executive Engineer, JNU**

PROFORMA OF SCHEDULES Clause 5 Schedule of handing over of site

Part	Portion of site	Description	Time Period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance	NA	NA
Part B	Portions with encumbrances	NA	NA
Part C	Portions dependent on work of other agencies	NA	NA

Clause 5

Applicable - clause -5 /clause-5A

Clause 6 : Computerized Measure Book (CMB) / Electronic Measurement Book (EMB)

Mode of measurement : CMB / EMB - NA

Note :- One option to be kept by NIT approving authority.

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment

25% of tendered amount

Clause 7A

Whether Clause 7A shall be applicable

Yes

Clause 10A

List of testing equipments to be provided by the contractor at site lab:

1	NA	NA	NA
2	NA	NA	NA
3	NA	NA	NA
4	NA	NA	NA
5	NA	NA	NA
6	NA	NA	NA

Clause 10B (ii)

Whether Clause 10 B (i) shall be applicable

No

Clause 10C- Components of labour expressed as percent of value of work

25%

Clause 10CC – Applicable / Not Applicable

Schedule of component of other materials, labour etc. for price escalation.

Component of civil (except materials covered under clause 10CA) /Electrical construction value of work. -

Xm%

Component of Labour -

expressed as percent of total value of work.

Y%

Note : Xm.....% should be equal to (100) – (materials covered under clause 10CA i.e. cement, steel, POL and other material specified in clause 10CA + component of labour)

NA

Clause 11

Specifications to be followed for execution of work:

CPWD General Specifications for electrical work Part-I (Internal)-2023 and Part-II (External)-2023 as amended upto date.

Clause 12

12.2

Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for the work

As per Contract Clause

Clause 16

Competent Authority for deciding reduced rates:

VC, JNU

Clause-38

- (i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of DSR printed by CPWD.
- (ii) Variations permissible on theoretical quantities:
- (a) **Cement**
- | | |
|---|-----------------------|
| For works with estimated cost put to tender not more than Rs.25 lakh. | 3% plus/minus. |
| For works with estimated cost put to Tender more than Rs.25 lakh. | 2% plus/minus. |
- (b) Bitumen All Works **2.5% plus & only & Nil on minus side**
- (c) Steel Reinforcement and structural steel sections for each diameter, section and category **2% plus/minus**
- (d) All other materials. **Nil**
- NA

Conditions of Tender:

1. The work shall be carried out as per CPWD general specifications for Electrical works part-I (Internal)-2013, Part-II (External)-2013 and electrical sub-station works as amended upto date and to the entire satisfaction of Engineering-in-charge.
2. All preventive maintenance work shall have to be done preferably on Saturday / Sunday or as per the convenience of the JNU and as directed by the Engineer-in-charge or his representative.
3. The contractor shall have to attend the emergency fault tracing work and HT/LT breaker fault within 02 hours of receiving call / message from the EE (E) or his authorized representative and to make the fault cleared within same day otherwise a penalty of Rs. 20000/- per day shall be imposed. This penalty shall be in-addition to the compensation mentioned in the Clause-2 of the agreement.
4. The contractor shall provide all necessary safety equipment's such as Discharge Rod, High Voltage Megger, Hand Gloves, Helmet, First Aid Kit, Tool Kit to their staff during the execution of work. No extra payment shall be made for such arrangements.
5. All material to be used at site shall be as per the approved list attached and ISI marked wherever applicable.
6. The contractor shall arrange all the materials including sundries etc required for the work.
7. Material sample shall be got approved from Engineer -In-charge before start of work.
8. The contractor should quote rate after inspecting nature of work required to be carried out at sites.
9. All Taxes shall be deducted as per Govt. of India rules wherever applicable.
10. If there is any discrepancies in schedule of work than item shall be dealt as applicable DSR.
11. Watch & ward of the material brought/work done will be the responsibility of the contractor till the work is completed and handed over to the JNU authority.
12. Contract will initially be awarded for one year and can be extended upto 3 years on same rates, terms & condition if service of the agency found satisfactory after one year on mutual consent.
13. No labour hutments shall be allowed in the campus.
14. All building rubbish/malba shall be disposed off at specified Govt. dumping ground beyond JNU limits by mechanical transport including loading/unloading etc. as complete.

A. E. (E&M)

Executive Engineer (E)

List of Acceptable Make for Electrical Materials (As on 29.01.2025)

1	PVC Insulated Wire & Cable	Havells/Finolex/KEI/ Polycab
2	MCCB/ACB	Siemens/ABB/ Schneider/Lauritz Knudsen
3	MCB/Isolator/DBs	Legrand/ Schneider /ABB/ Lauritz Knudsen
4	Voltmeter/Ammeter	Lauritz Knudsen/Siemens/Legrand/ABB/ Schneider
5	Selector Switches	Lauritz Knudsen /Siemens/Legrand/ABB/ Schneider
6	Indicating Light	Lauritz Knudsen /Siemens/Legrand/ABB/ Schneider
7	Thimbles	Jonson/Dowells / Action

All the spares of ACB/Transformers/VCB/CT/PT should be as per manufacturers of the product / equipment's.

All the wires used shall be F.R.L.S. grade multi-strand type.

All the materials brought at site should be got prior approval of EE (E).

Assistant Engineer (E&M)

Executive Engineer (E)